

2018



**ASSOCIATION OF TEXAS SMALL SCHOOL BANDS**  
**ATSSB OUTSTANDING PERFORMANCE SERIES**  
**Duties of the OPS State Chair**

**Primary Duty**

The primary duty of the OPS State Chair is to oversee the entire selection process for the ATSSB Outstanding Performance Series. Everyone involved - from band directors submitting recordings through the Designated Region and Area Coordinators - shall direct all inquiries to the **OPS State Chair**. The position of **OPS State Chair** is appointed by the President of the Association. The five Class Representatives will serve as the OPS Steering Committee to study and review the process as needed, with the **OPS State Chair** presiding.

**Secondary Duty**

The **OPS State Chair** will monitor the online entries and confirm that the information in the file names is the same as that on the Official Entry, then prepare the **Digital OPS Tabulation File(s)** to be sent to Region and Area Coordinators.

Immediately after determining the schools/directors that will compete at the state level, the OPS State Chair will send participating directors an email requesting information about their band that can be used on the winning OPS CD.

The **OPS State Chair** will secure the rooms, tables and chairs for the three competition rooms, good quality playback devices and stereo systems with speakers capable of playing low, high and midrange voices, and other equipment needed to complete the OPS adjudication process in San Antonio during the TBA convention. It is the responsibility of the **OPS State Chair** to inform the membership of the designated day, time and location for the adjudication process.

It is the responsibility of the **OPS State Chair** to secure FIVE panels of FIVE judges and ONE monitor to adjudicate the recordings on purely aesthetic standards (no scores or comment sheets shall be used). **Only current ATSSB members may serve as judges**. It is also the responsibility of the **OPS State Chair** to arrange for payment of all judges and monitors at the state level with a \$75.00 honorarium.

The **OPS State Chair** shall see that the following protocols are followed at the state level of adjudication:

- Judges' Forms **2A, 3A, and 4A** will be used for **MARCHES**. Judges' Forms **2B, 3B, and 4B** will be used for **CONCERT SELECTIONS**.
- The Olympic scoring system shall be used to rank all the participants to determine the top **TWO MARCHES** and top **THREE CONCERT SELECTIONS** in each class.
- Monitors for each panel will take all forms to the **OPS State Chair** after the final recording in area of each competition has been heard and all forms have been filled out correctly and completely.
- Anonymity will be maintained by all judges, monitors and participants regarding participating schools and directors until the final results have been verified by the **OPS State Chair**.

The **OPS State Chair** will see that the final results are posted at the ATSSB booth at the Convention Center for public viewing during TBA, as well as on the ATSSB website.

The **OPS State Chair** will oversee the preparation of the CD recording of all OPS State Winners and secure all awards to be presented to the OPS State Winners during the ATSSB General Session at TMEA in February.

The **OPS State Chair** shall confer with the OPS Steering Committee (all class representatives) and provide the ATSSB SBOD with updates and changes to the OPS process at the two SBOD annual meetings.