

The ATSSB Outstanding Performance Series

A program to recognize annually the most outstanding single performances of Class 1C and 2C middle school bands and Class 1A/2A, 3A and 4A high school bands in Texas. This program is the property of the Association of Texas Small School Bands and is produced, supported and adjudicated solely by its members.



ASSOCIATION OF TEXAS SMALL SCHOOL BANDS

ATSSB OUTSTANDING PERFORMANCE SERIES

Purpose

The **ATSSB Outstanding Performance Series** is a program designed to select the most outstanding Class 1C, 2C, 1A/2A, 3A, and 4A concert band performances in the state of Texas each year. A compact disc of the winning selections will be made available to all high school band directors who are current members of ATSSB and to public radio stations that will broadcast the performances. It will provide a series of recordings that demonstrate the highest level at which Texas small school bands perform.

Procedure

Any Class 1C or Class 2C middle school band that feeds a Class 1A/2A, 3A or 4A high school band, and any Class 1A/2A, Class 3A, or Class 4A high school band may enter a CD provided the band director of the school entering is a current regular member of ATSSB.

A band may enter one, two, or three of its contest selections. Only UIL-approved selections may be entered. Entries must have been recorded at a UIL contest or at any other approved contest during the period from January 1 until May 20 of the current school year if the contest is approved by the ATSSB OPS State Chair. The OPS State Chair will maintain a list of approved contests. Once a contest is approved, it will remain on the list until it is removed by SBOD action.

Each selection must be submitted separately with its own official entry form listing the title, composer/arranger, and publisher of the selection. Each form must be signed by the band director of the school entering, and Principal or Superintendent. Verification of UIL approval to perform any number not listed in the current UIL Prescribed Music List must accompany any such entry.

A fee of \$60.00 per selection is required at the time of entry. Each selection must be entered on *TWO individual* CDs which conform to the technical requirements outlined on the official entry form. One set of CDs will be maintained throughout the process as a backup. (A maximum of six CDs could be utilized with a maximum fee of \$180.00). If an optional USB flash drive is submitted as a backup, one USB flash drive for each selection in .WAV format is required.

Conductor's scores will not be used at any level of competition. The judges' decisions will be based only on aesthetic standards.

A *march* must be entered on entry form **1A**. Entry form **1B** will be used if only one *concert* selection is entered (which may be no more than one grade level below school's class). Entry forms **1B** and **1C** must be used if two *concert* selections are entered (one of which may be no more than one grade level below school's class; the other must be on or above the school's class). Entry forms should be obtained from the ATSSB Website (<http://www.atssb.org>). Forms may be photocopied.

All CDs and optional flash drive backups at the region level are to be sent by the band director of the entering school to their Designated Region Coordinator and **must be hand-delivered to the Designated Region Coordinator or be**

mailed USPS Priority Mail, UPS Second Day Service, FedEx Second Day Service or other shipment companies with comparable service with no signature required by May 23.

Band directors will send their CDs to Designated Region Coordinators *as listed in the March Newsletter on the ATSSB website* (<http://www.atssb.org/execsec/MAR17.pdf>).

When the Designated Region Coordinator has received all CDs and optional flash drive backups from directors, the Designated Region Coordinator will assemble a panel (or panels) of judges to select advancing entries. Only ATSSB-member directors may serve as judges. Exception: After a Region or Area Coordinator has exhausted all attempts to secure ATSSB members as judges, that Region or Area Coordinator may use non-ATSSB members as judges provided those non-ATSSB members are active TMEA members. All OPS judges may be given a \$75.00 honorarium, which includes all expenses. If more than 35 CDs are adjudicated, each judge may be paid an additional \$2.50 per CD adjudicated. All Region and Area Coordinators may be paid a \$100 honorarium for their OPS services plus \$2.50 for each CD adjudicated above 35.

The panels will rank all *marches* in each class (Class 1C and Class 2C middle school, Class 1A/2A, Class 3A, and Class 4A high school), and rank the *concert* selections in each class. The **Designated Region Coordinator** will take the TWO highest-ranked *marches* and the THREE highest-ranked *concert* selections in each of the five classes and forward them to their **Designated Area Coordinator on or before June 9**. The **Designated Region Coordinator** will ship *one set* of CDs *USPS Priority Mail, UPS Second Day Service, FedEx Second Day Service or other shipment companies with comparable service with no signature required* to the **Designated Area Coordinator**. The following day, the *backup set* of CDs and optional flash drive backups will be shipped *USPS Priority Mail, UPS Second Day Service, FedEx Second Day Service or other shipment companies with comparable service with no signature required*. Both sets of CDs and optional flash drive backups may be shipped on the same day if utilizing different carriers. The Designated Region Coordinators will send the advancing sets of CDs and optional flash drive backups to Designated Area Coordinators *as listed in the March Newsletter on the ATSSB website* (<http://www.atssb.org/execsec/MAR17.pdf>).

The **Designated Area Coordinators** will forward the winning sets of CDs and optional flash drive backups to the **OPS State Chair on or before June 23**. *One set* of CDs will be shipped *USPS Priority Mail, UPS Second Day Service, FedEx Second Day Service or other shipment companies with comparable service with no signature required* to the **OPS State Chair**. The following day, the *backup set* of CDs and optional Flash drive backups will be shipped *USPS Priority Mail, UPS Second Day Service, FedEx Second Day Service or other shipment companies with comparable service with no signature required*. Both sets of CDs may be shipped on the same day if utilizing different carriers.

Using the same procedure as was used at Region and Area, the **OPS State Chair** shall assemble a panel (or panels) for each of the five classifications in conjunction with the Texas Bandmasters Association clinic in San Antonio to select the ONE outstanding *march* and the TWO outstanding *concert* selections from each class to be named the **ATSSB Outstanding Performances**.

After each level of competition, the official in charge shall immediately mail or email a copy of Page 14 showing a complete list of results to the OPS State Chair and to each director who entered a CD. Designated Region Coordinators and Designated Area Coordinators must obtain ALL forms and form letters from the ATSSB Website prior to the judging sessions.

The state winners of the *march* and two *concert* selections will be presented a plaque with a copy of the CD mounted on it. The runner-up of the *march* in each class, and the runner-up of the *concert* selection in each class will receive a suitable certificate. Presentations will be made by the OPS State Chair at the general membership meeting of ATSSB in San Antonio in February of each year. The individual serving as **OPS State Chair** is appointed by the President of the Association.

The entire process will be overseen by a steering committee presided by the **OPS State Chair** and made up of the elected Class Representatives to the State Board of Directors of ATSSB. The function of the steering committee will be to review the process and to recommend changes to the State Board as needed.



ASSOCIATION OF TEXAS SMALL SCHOOL BANDS

ATSSB OUTSTANDING PERFORMANCE SERIES

Band Director's Instructions

Any Class 1C or Class 2C middle school band that feeds a Class 1A/2A, 3A or 4A high school band, and any Class 1A/2A, Class 3A, or Class 4A high school band may enter a compact disc (CD) provided the band director of the school entering is a current regular member of ATSSB. A band may enter one, two, or three of its contest selections. Entries must have been recorded at a UIL contest or at any other contest during the period from January 1 until May 20 of the current school year if the contest is approved by the ATSSB OPS State Chair. Only UIL-approved selections may be entered. **NOTE:** If two concert selections are entered, one selection must be from the pertinent grade level or higher. The OPS State Chair will maintain a list of approved contests. Once a contest is approved, it will remain on the list until it is removed by SBOD action.

Each selection must be submitted separately with its own official entry form listing the title, composer/arranger, and publisher of the selection. Each form must be signed by the band director of the school entering, and Principal or Superintendent. Verification of UIL approval to perform any number not listed in the current UIL Prescribed Music List must accompany any such entry. *Note: If one or more of the entries is included on the OPS CD, the award will be presented to the director, not to the school.*

Entry Procedure

NOTE: It is strongly recommended that each CD entered, including backups, be professionally reproduced on a digital audio recordable CD (CD-R). Do not use CD-RWs since these can be recorded over and will not play in some CD players. Each CD should then be played on a CD player by the director of the entering school to verify playback quality before mailing the CD to the Designated Region Coordinator. It is the responsibility of the director of the entering school to verify that the CDs entered will play in any CD player. Any CD that will not play at any level of competition will result in disqualification unless the optional flash drive with the .WAV file backup is able to be utilized.

- A. If entering a *march* only, complete Entry Form **1A**.
- B. If entering a *concert* selection only, complete Entry Form **1B**.
- C. If entering TWO *concert* selections, complete Entry Forms **1B and 1C**.
- D. If entering a *march* and one *concert* selection, complete Entry Forms **1A and 1B**.
- E. If entering a *march* and TWO *concert* selections, complete Entry Forms **1A, 1B, and 1C**.

Important:

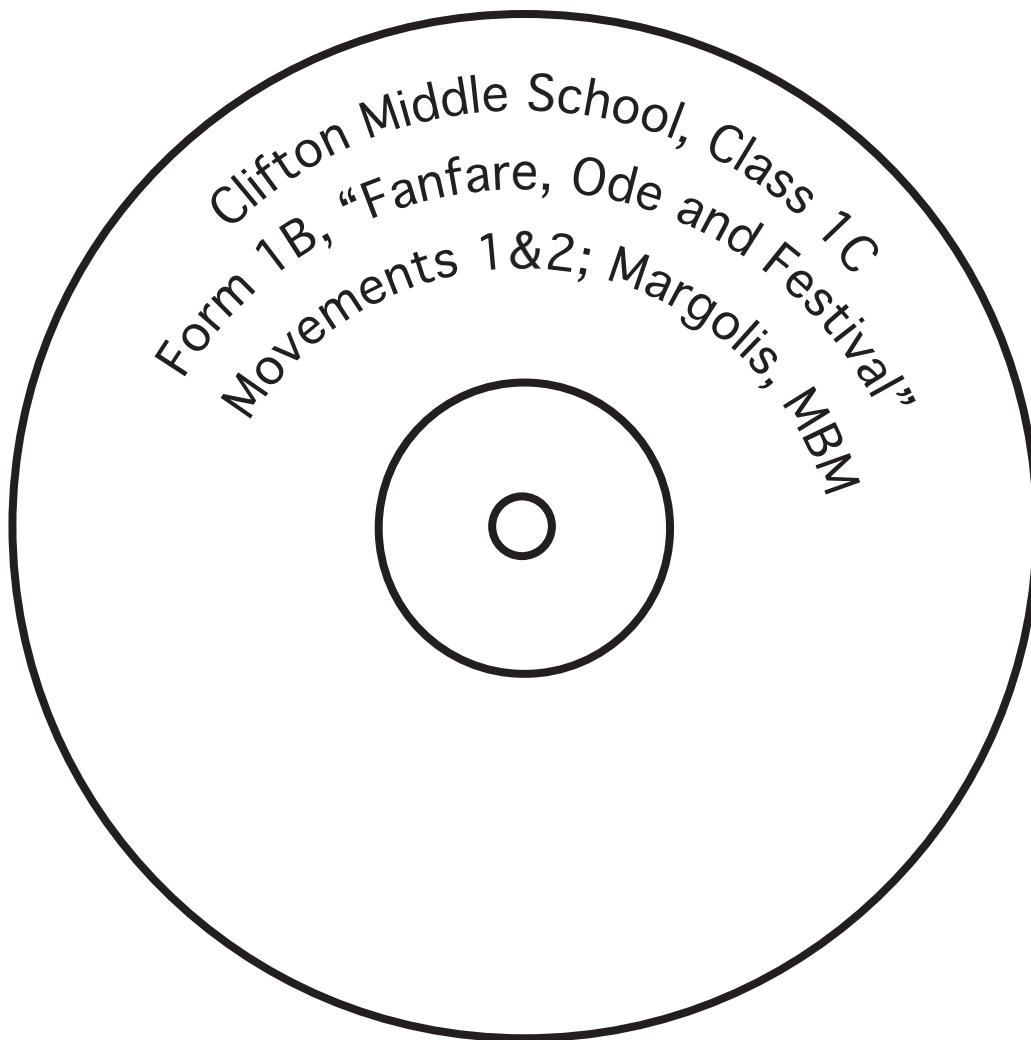
1. Be sure to complete two forms for each CD. Leave the "CD#" box empty.
2. On each CD and optional flash drive backup, print your school's name, school's classification, the entry form's number, name of selection and movement, if applicable, composer/arranger, and the publisher. Leave the Letter box empty. (Example: Clifton Middle School, Class C, Form 1B, Fanfare, Ode and Festival, Movements 1 and 2, Margolis, MBM). It is suggested that you use an indelible black soft-tip pen. Write only on the pre-marked label side. If necessary for the optional flash drive backup, print the information on a sheet of paper, cut the information to its smallest size and tape it to the flash drive. See picture on page 5.

F. A fee of \$60.00 is to be paid for each entry. A check made out to "ATSSB" must accompany your entry. *Note: If entering two different selections, a check for \$120.00 should be attached. If entering three selections, a check for \$180.00 should be attached.*

G. TWO CDs of each selection, **all completed and signed forms**, and a **check** must be sent by the entering band directors of the entering schools to their Designated Region Coordinator and **must be hand-delivered to the Designated Region Coordinator or shipped USPS Priority Mail, UPS Second Day Service, FedEx Second Day Service or other shipment companies with comparable service with no signature required by May 23**. It is recommended that directors contact the Designated Region Coordinator by telephone several days after shipping to ensure CDs were received. All CDs must be sent in individual CD containers.

H. Entry forms should be obtained from the ATSSB Website. Forms may be photocopied as needed.

I. Scores will not be used in the adjudication process.



On each CD and optional flash drive backup which has the selection in .WAV format, print your school's name, school's classification, the entry form's number, name of selection and movement(s) if applicable, composer/arranger, and the publisher. If that information will not fit on the flash drive exterior, print it on a piece of paper, cut to the size of the printed information and securely tape it to the flash drive.

2017

ATSSB Outstanding Performance Series

Enter class of school

Do not use this box

CLASS _____



Entry Form 1A
March Selection

CD # _____

For adjudication only

Name of school _____ Region _____

Band Director _____ ATSSB # _____

Home address _____ Home telephone () _____ - _____

Home city, Zip _____ Cell phone () _____ - _____

Email _____ (School) _____ (Home) _____

School address _____ School telephone () _____ - _____

School city, Zip _____ Fax () _____ - _____

Title of selection _____

Composer/Arranger (full names) _____

Publisher _____

Contest at which selection was recorded _____

Location _____ Date of contest _____

ENTRY PROCEDURES: This completed and signed form, along with a \$60 check made out to "ATSSB", must accompany each CD entry. Only one selection may be on the CD and it should be edited for comments, announcements, applause, or anything that might identify the performing organization. The recording is to be made on a digital audio recordable CD (CD-R). Do not use CD-RWs since they can be recorded over. **On or before May 23**, the CD, a backup CD and any optional flash drive backup, two copies of this form, and the \$60 check must be hand delivered or shipped **USPS Priority Mail, UPS Second Day Service, FedEx Second Day Service or other shipment companies with comparable service with no signature required** to the Designated Region Coordinator.

RELEASE

Our signatures on this entry form signify the accuracy of the above information to the best of our knowledge. No special recording techniques, microphone placements, or other techniques that might enhance the recording were used other than those ordinarily provided by the recording technicians for all bands recorded at this contest.

In submitting this CD and optional Flash drive backup for consideration, we give up any right to any fees or proceeds that might result from the future sale of any product using this recording. We release ATSSB and its agents, assigns, representatives, and coordinators from any liability resulting from the sale or use of this CD or optional flash drive backup in any way so long as said sale or use is approved by the State Board of Directors of ATSSB.

We also release ATSSB and its agents, assigns, representatives, and coordinators from any liability resulting from CDs or optional flash drive backup lost or inadvertently erased in transit, or accidentally damaged in playback. We understand that no CDs or optional Flash drive backups will be returned.

Principal/Superintendent

Date

Band Director

Date

ATSSB Outstanding Performance Series

Enter class of school

CLASS



Entry Form 1B
Concert Selection

Do not use this box

CD #

For adjudication only

Name of school _____ Region _____

Band Director _____ ATSSB # _____

Home address _____ Home telephone () _____ - _____

Home city, Zip _____ Cell phone () _____ - _____

Email _____ (School) _____ (Home) _____

School address _____ School telephone () _____ - _____

School city, Zip _____ Fax () _____ - _____

Title of selection (specify mvts.) _____

Composer/Arranger (full names) _____

Publisher _____

Contest at which selection was recorded _____

Location _____ Date of contest _____

ENTRY PROCEDURES: This completed and signed form, along with a \$60 check made out to "ATSSB", must accompany each CD entry. Only one selection may be on the CD and it should be edited for comments, announcements, applause, or anything that might identify the performing organization. The recording is to be made on a digital audio recordable CD (CD-R). Do not use CD-RWs since they can be recorded over. **On or before May 23**, the CD, a backup CD and any optional flash drive backup, two copies of this form, and the \$60 check must be hand delivered or shipped **USPS Priority Mail, UPS Second Day Service, FedEx Second Day Service or other shipment companies with comparable service with no signature required** to the Designated Region Coordinator.

RELEASE

Our signatures on this entry form signify the accuracy of the above information to the best of our knowledge. No special recording techniques, microphone placements, or other techniques that might enhance the recording were used other than those ordinarily provided by the recording technicians for all bands recorded at this contest.

In submitting this CD and optional Flash drive backup for consideration, we give up any right to any fees or proceeds that might result from the future sale of any product using this recording. We release ATSSB and its agents, assigns, representatives, and coordinators from any liability resulting from the sale or use of this CD or optional flash drive backup in any way so long as said sale or use is approved by the State Board of Directors of ATSSB.

We also release ATSSB and its agents, assigns, representatives, and coordinators from any liability resulting from CDs or optional flash drive backup lost or inadvertently erased in transit, or accidentally damaged in playback. We understand that no CDs or optional Flash drive backups will be returned.

Principal/Superintendent

Date

Band Director

Date

2017

ATSSB Outstanding Performance Series

Enter class of school

CLASS _____



Entry Form 1C
Concert Selection

Do not use this box

CD # _____

For adjudication only

Name of school _____ Region _____

Band Director _____ ATSSB # _____

Home address _____ Home telephone () _____ - _____

Home city, Zip _____ Cell phone () _____ - _____

Email _____ (School) _____ (Home) _____

School address _____ School telephone () _____ - _____

School city, Zip _____ Fax () _____ - _____

Title of selection (specify mvts.) _____

Composer/Arranger (full names) _____

Publisher _____

Contest at which selection was recorded _____

Location _____ Date of contest _____

ENTRY PROCEDURES: This completed and signed form, along with a \$60 check made out to "ATSSB", must accompany each CD entry. Only one selection may be on the CD and it should be edited for comments, announcements, applause, or anything that might identify the performing organization. The recording is to be made on a digital audio recordable CD (CD-R). Do not use CD-RWs since they can be recorded over. **On or before May 23**, the CD, a backup CD and any optional flash drive backup, two copies of this form, and the \$60 check must be hand delivered or shipped **USPS Priority Mail, UPS Second Day Service, FedEx Second Day Service or other shipment companies with comparable service with no signature required** to the Designated Region Coordinator.

RELEASE

Our signatures on this entry form signify the accuracy of the above information to the best of our knowledge. No special recording techniques, microphone placements, or other techniques that might enhance the recording were used other than those ordinarily provided by the recording technicians for all bands recorded at this contest.

In submitting this CD and optional Flash drive backup for consideration, we give up any right to any fees or proceeds that might result from the future sale of any product using this recording. We release ATSSB and its agents, assigns, representatives, and coordinators from any liability resulting from the sale or use of this CD or optional flash drive backup in any way so long as said sale or use is approved by the State Board of Directors of ATSSB.

We also release ATSSB and its agents, assigns, representatives, and coordinators from any liability resulting from CDs or optional flash drive backup lost or inadvertently erased in transit, or accidentally damaged in playback. We understand that no CDs or optional Flash drive backups will be returned.

Principal/Superintendent

Date

Band Director

Date



ATSSB Outstanding Performance Series
Non-UIL Contest Approval Form



Limitations

The director of a Class 1C or 2C middle school that feeds a Class 1A/2A, 3A or 4A high school, or the director of a Class 1A/2A, 3A, or 4A high school who wants to submit a CD of a performance recorded at a non-UIL contest or festival for the Outstanding Performance Series **must** have the event approved by the **ATSSB OPS State Chair** if the event has not already been approved. The performance must have been recorded at the contest or festival with the recording equipment used for all bands participating in the event. No non-UIL contest or festival will be approved if less than five bands competed at the event. This form is to be completed, signed by the director of the entering school, and Principal/or Superintendent, and returned to Collin Anderson, OPS State Chair, 608 E. Walker Street, Groesbeck, TX 76642 *on or before May 1 of the competing year.*

Name of school _____

School address _____ City _____ Zip _____

School telephone () _____ - _____ Fax number () _____ - _____

Band director _____ Home telephone () _____ - _____

Email Address _____

Name of non-UIL contest or festival _____

Location of event: City _____ State _____

Date of non-UIL contest or festival _____

Sponsor or host of the event _____

Sponsor/Host telephone () _____ - _____ Fax number () _____ - _____

RELEASE

Our signatures signify the accuracy of the above information to the best of our knowledge and belief. No special recording techniques, microphone placements, or other techniques that might enhance the recording were used other than those ordinarily provided by the recording technicians for all bands recorded at this contest.

Principal/Superintendent Date

Band Director Date

Received by the OPS State Chair on _____.

Approved by the OPS State Chair on _____.

Disapproved by the OPS State Chair on _____.

Band Director notified on _____.



ASSOCIATION OF TEXAS SMALL SCHOOL BANDS
Outstanding Performance Series
Collin Anderson, OPS State Chair

608 E. Walker

(903) 390-3271

Groesbeck, Texas 76642

opsstatechair@gmail.com

**ATSSB APPROVED LIST OF NON-UIL CONTESTS FOR
 COMPETITION IN THE OUTSTANDING PERFORMANCE SERIES**

Note: In order for these festivals to remain on the approved list, no fewer than five bands must perform at the festival and all bands must be recorded with the same recording equipment. A school may not enter a CD from one of these contests for competition in the ATSSB Outstanding Performance Series if these guidelines are not followed.

- | | |
|---|---|
| 1. Director's Choice Music Festivals | 25. Greenwood Music Festival (Midland, Texas) |
| 2. Greater Southwest Music Festival
(Amarillo, Texas) | 26. Soundwaves Music Festival (New Braunfels, Texas) |
| 3. American Classic Music Festivals | 27. Pottsboro Pre-UIL Evaluation (Pottsboro, Texas) |
| 4. Smoky Mountain Music Festival
(Gatlinburg, Tennessee) | 28. Dallas Wind Symphony Invitational
Wind Band Festival |
| 5. South Coast Music Festival
(Corpus Christi, Texas and Galveston, Texas) | 29. Hamilton Invitational Concert Festival |
| 6. Blinn College Music Festival (Brenham, Texas) | 30. TAPPS State Music Competition |
| 7. E.T.C. World Events
(Best in Class Championship) | 31. Texas Lutheran University Band Festival
(Seguin, Texas) |
| 8. UIL Texas Wind Ensemble Contest | 32. Seasons Music Festivals |
| 9. Beach Within Reach Festival
(Haltom City, Texas and North Richland Hills, Texas) | 33. Dalhart Band Festival |
| 10. Socorro I.S.D. Concert & Sightreading Contest
(Brownwood, Texas) | 34. UTB Invitation Band Festival
(Brownsville, Texas) |
| 11. Howard Payne University Band Festival
(Brownwood, Texas) | 35. Texas Music Festivals (Donna, Texas) |
| 12. American Buccaneer Classic
(American Classics Festivals - Corpus Christi, Texas) | 36. Festival Disney (Orlando, Florida) |
| 13. Sounds of Spring Band Festival
(Princeton, Texas) | 37. Houston Symphonic Band
Concert & Sightreading Contest |
| 14. Kingsville, Texas, Pre-UIL Band Festival | 40. Bullard Pre-UIL Contest and Sightreading Festival |
| 15. Cavalcade of Music
(Colorado Springs, Colorado) | 41. Rio Grande City CISD Band Festival |
| 16. Peak Music Festivals (Texas only) | 42. Zapata Band Festival |
| 17. Music in the Parks (Arlington, Texas) | 43. Tarleton State University Invitational Band Festival |
| 18. Festival on the Lake (Garland, Texas) | 44. Temple College Band Invitational |
| 19. TPSMEA Concert and Sightreading Contests | 45. Frenship Recording Festival (Wolfforth, Texas) |
| 20. PEAK Performance Festivals | 46. Frenship Concert & Clinic (Wolfforth, Texas) |
| 21. Eagle Band Classic Festival (Allen, Texas) | 47. Wink Band Festival (Wink, Texas) |
| 22. Festival of Champions
(Panama City Beach, Florida) | 48. Wagner Noel PAC Pre-UIL Concert Festival
(Odessa, Texas) |
| 23. All Star Music Festival (Orlando, Florida) | 49. Cisco Music Festival |
| 24. Soundpost Music Festivals | 50. Golden Crescent Music Festival (Victoria) |
| | 51. La Joya Coyote Band Festival (La Joya, Texas) |
| | 52. Sundown Pre-UIL Concert Contest (Sundown) |
| | 53. Ovation Festivals (any site) |
| | 54. Pirateland Music Festival (Lytle, Texas) |
| | 55. Connally Concert & Sightreading Festival (Waco, Texas) |
| | 56. Abernathy Band Festival |
| | 57. McGregor Pre-UIL Festival |



ASSOCIATION OF TEXAS SMALL SCHOOL BANDS
ATSSB OUTSTANDING PERFORMANCE SERIES
Duties of the Designated Region Coordinator

Designated Region Coordinators are to receive and catalogue all CDs and optional flash drive backups from their assigned band directors. All records should be kept for one year after the entire selection process at the State level is completed.

Secure the services of a good quality CD player with speakers capable of playing low, high and midrange voices. Have available a computer capable of playing the .WAV file on the optional flash drive backups with a connection to the playback system.

Judges must **not** have access to the names of the schools entered until the results have been verified by the Designated Region Coordinator.

Secure a panel (or panels) of judges to adjudicate the CDs on purely aesthetic standards (no scores or comment sheets shall be used). **NOTE: Only current ATSSB members may serve as judges.** Exception: After a Region Coordinator has exhausted all attempts to secure ATSSB members as judges, that Region Coordinator may use non-ATSSB members as judges provided those non-ATSSB members are active TMEA members. All OPS judges may be given a \$75.00 honorarium, which includes all expenses. If more than 35 CDs are adjudicated, each judge may be paid an additional \$2.50 per CD adjudicated. All Region Coordinators may be paid a \$100 honorarium for their OPS services plus \$2.50 for each CD adjudicated above 35.

Using a FIVE member panel (or panels) and the Olympic scoring system (throw out the high and the low), the judges will rank all of the *marches* and all of the *concert* selections in each class (Class 1C, Class 2C, Class 1A/2A, Class 3A, and Class 4A). Judges' Forms **2A**, **3A**, and **4A** must be used for *marches*. Judges' Forms **2B**, **3B**, and **4B** must be used for *concert* selections. After the completion of the selection process, complete Page 14 and mail a copy to all schools entered in the competition with a copy to the OPS State Chair.

In any case where a tie occurs, all CDs which are tied shall be awarded a place before going on to another place using judges' preference:

LETTER	JUDGE #1	JUDGE #2	JUDGE #3	JUDGE #4	JUDGE #5	SUM
A	1	2	5	3	7	10
B	2	4	2	5	4	10

If you turn the judges' rankings into a preferential order, the resulting rankings will be:

LETTER	JUDGE #1	JUDGE #2	JUDGE #3	JUDGE #4	JUDGE #5	SUM
A	1	1	2	1	2	4
B	2	2	1	2	1	5

Duties of the Designated Region Coordinator, page 2

The winner of the "judge's preference" (letter **A**) being placed above letter **B** at the point of the tie in the overall rankings.

In case of multiple ties (three or more with the same total of points), use judges' preference of all five judges to determine which student should be either first or last of the three, then break the remaining two-way tie in the previously described manner:

LETTER	JUDGE #1	JUDGE #2	JUDGE #3	JUDGE #4	JUDGE #5	SUM
A	9	10	5	9	6	24
B	7	7	10	5	10	24
C	5	9	8	10	7	24

If you turn each judge's rankings into a 1-2-3 (or more) order, the resulting rankings will be:

LETTER	JUDGE #1	JUDGE #2	JUDGE #3	JUDGE #4	JUDGE #5
A	3	3	1	2	1
B	2	1	3	1	3
C	1	2	2	3	2

In this example, Letter C had the fewest first-place points, so would be placed third in this three-way tie and the other two chairs ranked by the remaining judges' preference (letter B winning over letter A). The three CDs tied in this instance would be ranked B-A-C.

Ship *Forms 1A, 1B, and 1C* and *one set* of CDs by *USPS Priority Mail, UPS Second Day Service, FedEx Second Day Service or other shipment companies with comparable service with no signature required* to the **Designated Area Coordinator** on or before June 9. The following day, ship *copies of Forms 1A, 1B, and 1C and the backup set* of CDs and optional flash drive backups by *USPS Priority Mail, UPS Second Day Service, FedEx Second Day Service or other shipment companies with comparable service with no signature required*. Both sets of CDs may be shipped on the same day if utilizing a different carrier. It is recommended that the **Designated Area Coordinator** be contacted several days after shipment to verify delivery.

The Designated Region Coordinators will send the advancing sets of CDs and optional Flash drive backups to the Designated Area Coordinators. **NOTE: all information to whom and where you will send advancing CDs will be found in the March Newsletter on the ATSSB website** (<http://www.atssb.org/execsec/MAR17.pdf>).

Send Page 14 (mail, email or fax) showing the final ranking of all CDs entered (not just those advancing) to the **Designated Area Coordinator**, the **OPS State Chair** and to each director who entered a CD.

Send the Designated Region Coordinator Report (Page 13), a copy of Page 14 showing all CDs entered and their final adjudicated rankings, **all accumulated entry checks**, any reimbursement request you might have for judges' honoraria, postage and shipping to **Kenneth L. Griffin, Executive Secretary: ATSSB; 2117 Morse Street; Houston, TX 77019**. Designated Region Coordinators are encouraged to use only one judging panel unless there is an exceptionally large number of entries.

2017



ATSSB Outstanding Performance Series
Designated Region Coordinator Report



Each Designated Region Coordinator shall be responsible for collecting all submitted CD entries and optional flash drive backups as of the deadline of May 23. They are to sort the entries by class and organize adjudication (if necessary), then send all related checks along with this form to:

Kenneth Griffin, ATSSB Executive Secretary
2117 Morse Street
Houston, Texas 77019

Be sure to include a copy of Page 14 unless you have already emailed, mailed or faxed it. The number of CDs listed on that letter should agree with the number reported below:

Total number of entries _____ X \$60.00 per entry = _____ (total of all accumulated checks)

Certified on May/June ____, by _____ to the State Office.
Designated Region Coordinator, Region _____

2017



ASSOCIATION OF TEXAS SMALL SCHOOL BANDS
Outstanding Performance Series

Collin Anderson, OPS State Chair

608 E. Walker

Groesbeck, Texas 76642

(903) 390-3271

The adjudication of your OPS entries was held on _____ in _____.

The judges were: _____

The results of all entries were as follows (school name only):

1C MS MARCH:

- | | | | |
|----------|-----------|----------|----------|
| 1. _____ | 2. _____ | 3. _____ | 4. _____ |
| 5. _____ | 6. _____ | 7. _____ | 8. _____ |
| 9. _____ | 10. _____ | | |

1C MS CONCERT (List 1B or 1C after school name):

- | | | | |
|-----------|-----------|-----------|-----------|
| 1. _____ | 2. _____ | 3. _____ | 4. _____ |
| 5. _____ | 6. _____ | 7. _____ | 8. _____ |
| 9. _____ | 10. _____ | 11. _____ | 12. _____ |
| 13. _____ | 14. _____ | 15. _____ | |

2C MS MARCH:

- | | | | |
|----------|-----------|----------|----------|
| 1. _____ | 2. _____ | 3. _____ | 4. _____ |
| 5. _____ | 6. _____ | 7. _____ | 8. _____ |
| 9. _____ | 10. _____ | | |

2C MS CONCERT (List 1B or 1C after school name):

- | | | | |
|-----------|-----------|-----------|-----------|
| 1. _____ | 2. _____ | 3. _____ | 4. _____ |
| 5. _____ | 6. _____ | 7. _____ | 8. _____ |
| 9. _____ | 10. _____ | 11. _____ | 12. _____ |
| 13. _____ | 14. _____ | 15. _____ | |

1A/2A MARCH:

- | | | | |
|----------|-----------|----------|----------|
| 1. _____ | 2. _____ | 3. _____ | 4. _____ |
| 5. _____ | 6. _____ | 7. _____ | 8. _____ |
| 9. _____ | 10. _____ | | |

1A/2A CONCERT (List 1B or 1C after school name):

- | | | | |
|-----------|-----------|-----------|-----------|
| 1. _____ | 2. _____ | 3. _____ | 4. _____ |
| 5. _____ | 6. _____ | 7. _____ | 8. _____ |
| 9. _____ | 10. _____ | 11. _____ | 12. _____ |
| 13. _____ | 14. _____ | 15. _____ | |

3A MARCH:

- | | | | |
|----------|-----------|----------|----------|
| 1. _____ | 2. _____ | 3. _____ | 4. _____ |
| 5. _____ | 6. _____ | 7. _____ | 8. _____ |
| 9. _____ | 10. _____ | | |

3A CONCERT (List 1B or 1C after school name):

- | | | | |
|-----------|-----------|-----------|-----------|
| 1. _____ | 2. _____ | 3. _____ | 4. _____ |
| 5. _____ | 6. _____ | 7. _____ | 8. _____ |
| 9. _____ | 10. _____ | 11. _____ | 12. _____ |
| 13. _____ | 14. _____ | 15. _____ | |

4A MARCH:

- | | | | |
|----------|-----------|----------|----------|
| 1. _____ | 2. _____ | 3. _____ | 4. _____ |
| 5. _____ | 6. _____ | 7. _____ | 8. _____ |
| 9. _____ | 10. _____ | | |

4A CONCERT (List 1B or 1C after school name):

- | | | | |
|-----------|-----------|-----------|-----------|
| 1. _____ | 2. _____ | 3. _____ | 4. _____ |
| 5. _____ | 6. _____ | 7. _____ | 8. _____ |
| 9. _____ | 10. _____ | 11. _____ | 12. _____ |
| 13. _____ | 14. _____ | 15. _____ | |

For march selections, the top two advance to the next level. For concert selections, the top three advance. Our Association is proud of its bands and is excited about providing this method for recognizing excellence in our member schools. We hope you will continue to participate in this process as we promote and encourage small school bands in Texas.

Sincerely,

(signed)

circle one:

DESIGNATED REGION COORDINATOR _____ (Region Number)
DESIGNATED AREA COORDINATOR _____ (Area)



ASSOCIATION OF TEXAS SMALL SCHOOL BANDS

ATSSB OUTSTANDING PERFORMANCE SERIES

Duties of the Designated Area Coordinator

Designated Area Coordinators are to receive and catalogue all CDs and optional Flash drive backups from their assigned Designated Region Coordinators. The Area Coordinator will not begin auditions until communication has taken place between the Area Coordinator and the Region Coordinators that should be advancing CDs to Area. Accurate records are to be kept until one year after the entire selection process at the State level is completed.

Secure the services of a good quality CD player with speakers capable of playing high, low and midrange voices. Have available a computer capable of playing the .WAV file on the optional flash drive backups with a connection to the playback system.

Judges must **not** have access to the names of the schools entered until the results have been verified by the Designated Area Coordinator.

Secure a panel (or panels) of judges to adjudicate the CDs on purely aesthetic standards (no scores or comment sheets shall be used). **NOTE: Only current ATSSB members may serve as judges.** Exception: After an Area Coordinator has exhausted all attempts to secure ATSSB members as judges, that Area Coordinator may use non-ATSSB members as judges provided those non-ATSSB members are active TMEA members. All OPS judges may be given a \$75.00 honorarium, which includes all expenses. If more than 35 CDs are adjudicated, each judge may be paid an additional \$2.50 per CD adjudicated. All Area Coordinators may be paid a \$100 honorarium for their OPS services plus \$2.50 for each CD adjudicated above 35.

Using a FIVE member panel (or panels) and the Olympic scoring system, the judges will rank all of the *marches* and all of the *concert* selections in each class (Class 1C, Class 2C, Class 1A/2A, Class 3A, and Class 4A). Judges' Forms **2A**, **3A**, and **4A** must be used for *marches*. Judges' Forms **2B**, **3B**, and **4B** must be used for *concert* selections. After the completion of the selection process, complete Page 14 which shows the TWO highest ranked *marches* and the THREE highest ranked *concert* selections in each class along with the final adjudicated order of all entered CDs.

Ship **Page 14 and Forms 1A, 1B, and 1C** and **one set** of CDs by **USPS Priority Mail, UPS Second Day Service, FedEx Second Day Service or other shipment companies with comparable service with no signature required** to Collin Anderson, **OPS State Chair**, 608 E. Walker, Groesbeck, TX 76642 on or before June 23. The following day, ship **a copy of Page 14 and copies of Forms 1A, 1B, and 1C** and the **backup set** of CDs and optional flash drive backups by **USPS Priority Mail, UPS Second Day Service, FedEx Second Day Service or other shipment companies with comparable service with no signature required**. Both sets of CDs and optional flash drive backups may be shipped on the same day if utilizing different carriers. It is recommended that the **OPS State Chair** be contacted several days after shipment to verify delivery.

Send a completed copy of Page 14 (mail, email or fax) to the each director who entered a CD.

Send a **copy of Page 14** (unless you have already emailed, mailed or faxed it), any reimbursement request you might have for judges' honoraria, postage and shipping to **Kenneth L. Griffin, Executive Secretary; ATSSB; 2117 Morse Street; Houston, TX 77019**. Designated Area Coordinators are encouraged to use only one or two judging panels unless there are an exceptionally large number of entries.



ASSOCIATION OF TEXAS SMALL SCHOOL BANDS
ATSSB OUTSTANDING PERFORMANCE SERIES
Duties of the OPS State Chair

Primary Duty

The primary duty of the **OPS State Chair** is to oversee the entire selection process for the **ATSSB Outstanding Performance Series**. Everyone involved - from band directors submitting CDs through the Designated Region Coordinators, and Designated Area Coordinators - shall direct all inquiries to the **OPS State Chair**. The **OPS State Chair** is appointed by the President of the Association. The five Class Representatives will serve as a committee to study and review the process as needed, with the OPS State Chair presiding.

Secondary Duty

The **OPS State Chair** will receive and catalogue all CDs and optional flash drive backups from the Designated Area Coordinators and confirm the information on the CDs using the entry **Form 1s**. Immediately after receiving CDs from all five Area Coordinators, the **OPS State Chair** will send the participating directors an email requesting information about their band that can be used on the winning OPS CD.

Secure the rooms, tables, good quality CD players with speakers capable of playing low, high and midrange voices, a computer capable of playing the .WAV file on the optional flash drive backups, and other equipment needed to complete the selection process in San Antonio during the TBA convention and inform the membership of the designated day, time, and location for the selection process.

Convene FIVE panels of FIVE judges to adjudicate the CDs on purely aesthetic standards (no scores or comment sheets shall be used). **NOTE: Only current ATSSB members may serve as judges.** Judges and Monitors at the State level will be paid a \$75 honorarium. Money will not be given for meals.

Judges' Forms **2A**, **3A**, and **4A** must be used for *marches*. Judges' Forms **2B**, **3B**, and **4B** must be used for *concert* selections.

Judges will have no access to the names of the schools entered until the final results have been verified by the State Chair.

The Olympic scoring system shall be used to rank the top TWO *marches* and the top THREE *concert* selections in each class.

When each panel of judges has heard and ranked all CDs, the monitor of each panel will take all forms to the **OPS State Chair** for tabulation. *Anonymity must be maintained by all judges, participants, monitors, etc., until the final results have been posted.*

Final results will be posted in the ATSSB booth at the Convention Center for public viewing and on the ATSSB website.

The **OPS State Chair** will see that all CDs, forms, and backup CDs and optional flash drive backups are kept in a secure place until needed for the production of the compact disc. He shall cooperate in the production of the program insert and the design and production of the CD as needed.

2017



ATSSB Outstanding Performance Series
Judge's Form 2A
(March)

CLASS

CD	Title of Selection and Composer:	Points
A		
B		
C		
D		
E		
F		
G		
H		
I		
J		

Judge's Name _____ Number _____

2017



ATSSB Outstanding Performance Series
Judge's Form 2B
(Concert Selections)

CLASS

CD	Title of Selection and Composer:	Points
A		
B		
C		
D		
E		
F		
G		
H		
I		
J		
K		
L		
M		
N		
O		

Judge's Name _____ Number _____



ATSSB Outstanding Performance Series
Judge's Form 3A
(Individual Raw Scores and Ranking of CDs)
March

CLASS

I. Instructions: In the chart below, put the letter of the CD beside the score you gave it from Form 6A.

150 _____	120 _____	90 _____	60 _____	30 _____
149 _____	119 _____	89 _____	59 _____	29 _____
148 _____	118 _____	88 _____	58 _____	28 _____
147 _____	117 _____	87 _____	57 _____	27 _____
146 _____	116 _____	86 _____	56 _____	26 _____
145 _____	115 _____	85 _____	55 _____	25 _____
144 _____	114 _____	84 _____	54 _____	24 _____
143 _____	113 _____	83 _____	53 _____	23 _____
142 _____	112 _____	82 _____	52 _____	22 _____
141 _____	111 _____	81 _____	51 _____	21 _____
140 _____	110 _____	80 _____	50 _____	20 _____
139 _____	109 _____	79 _____	49 _____	19 _____
138 _____	108 _____	78 _____	48 _____	18 _____
137 _____	107 _____	77 _____	47 _____	17 _____
136 _____	106 _____	76 _____	46 _____	16 _____
135 _____	105 _____	75 _____	45 _____	15 _____
134 _____	104 _____	74 _____	44 _____	14 _____
133 _____	103 _____	73 _____	43 _____	13 _____
132 _____	102 _____	72 _____	42 _____	12 _____
131 _____	101 _____	71 _____	41 _____	11 _____
130 _____	100 _____	70 _____	40 _____	10 _____
129 _____	99 _____	69 _____	39 _____	9 _____
128 _____	98 _____	68 _____	38 _____	8 _____
127 _____	97 _____	67 _____	37 _____	7 _____
126 _____	96 _____	66 _____	36 _____	6 _____
125 _____	95 _____	65 _____	35 _____	5 _____
124 _____	94 _____	64 _____	34 _____	4 _____
123 _____	93 _____	63 _____	33 _____	3 _____
122 _____	92 _____	62 _____	32 _____	2 _____
121 _____	91 _____	61 _____	31 _____	1 _____

II. In the rankings chart below, put the letter that had the most points from the section above beside the number 1, the next highest beside the number 2, etc.

1 _____	6 _____
2 _____	7 _____
3 _____	8 _____
4 _____	9 _____
5 _____	10 _____

Judge's Name _____ Number _____



ATSSB Outstanding Performance Series Judge's Form 3B (Individual Raw Scores and Ranking of CDs) Concert Selections

CLASS

I. Instructions: In the chart below, put the letter of the CD beside the score you gave it from Form 6B.

150 _____	120 _____	90 _____	60 _____	30 _____
149 _____	119 _____	89 _____	59 _____	29 _____
148 _____	118 _____	88 _____	58 _____	28 _____
147 _____	117 _____	87 _____	57 _____	27 _____
146 _____	116 _____	86 _____	56 _____	26 _____
145 _____	115 _____	85 _____	55 _____	25 _____
144 _____	114 _____	84 _____	54 _____	24 _____
143 _____	113 _____	83 _____	53 _____	23 _____
142 _____	112 _____	82 _____	52 _____	22 _____
141 _____	111 _____	81 _____	51 _____	21 _____
140 _____	110 _____	80 _____	50 _____	20 _____
139 _____	109 _____	79 _____	49 _____	19 _____
138 _____	108 _____	78 _____	48 _____	18 _____
137 _____	107 _____	77 _____	47 _____	17 _____
136 _____	106 _____	76 _____	46 _____	16 _____
135 _____	105 _____	75 _____	45 _____	15 _____
134 _____	104 _____	74 _____	44 _____	14 _____
133 _____	103 _____	73 _____	43 _____	13 _____
132 _____	102 _____	72 _____	42 _____	12 _____
131 _____	101 _____	71 _____	41 _____	11 _____
130 _____	100 _____	70 _____	40 _____	10 _____
129 _____	99 _____	69 _____	39 _____	9 _____
128 _____	98 _____	68 _____	38 _____	8 _____
127 _____	97 _____	67 _____	37 _____	7 _____
126 _____	96 _____	66 _____	36 _____	6 _____
125 _____	95 _____	65 _____	35 _____	5 _____
124 _____	94 _____	64 _____	34 _____	4 _____
123 _____	93 _____	63 _____	33 _____	3 _____
122 _____	92 _____	62 _____	32 _____	2 _____
121 _____	91 _____	61 _____	31 _____	1 _____

II. In the rankings chart below, put the letter that had the most points from the section above beside the number 1, the next highest beside the number 2, etc.

1 _____	6 _____	11 _____
2 _____	7 _____	12 _____
3 _____	8 _____	13 _____
4 _____	9 _____	14 _____
5 _____	10 _____	15 _____

Judge's Name _____ Number _____

2017



ATSSB Outstanding Performance Series
Chairman's Form 4A
(Compilation of Judge's Rankings)
Marches

CLASS

CD	Judge 1	Judge 2	Judge 3	Judge 4	Judge 5	Total Points	Rank
A							
B							
C							
D							
E							
F							
G							
H							
I							
J							

Judge 1 _____ Judge 4 _____

Judge 2 _____ Judge 5 _____

Judge 3 _____

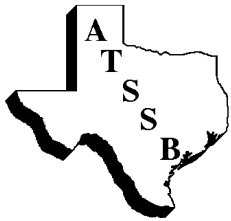


**ATSSB Outstanding Performance Series
Chairman's Form 4B
(Compilation of Judge's Rankings)
Concert Selections**

CLASS

CD	Judge 1	Judge 2	Judge 3	Judge 4	Judge 5	Total Points	Rank
A							
B							
C							
D							
E							
F							
G							
H							
I							
J							
K							
L							
M							
N							
O							

Judge 1 _____ Judge 4 _____
 Judge 2 _____ Judge 5 _____
 Judge 3 _____



ASSOCIATION OF TEXAS SMALL SCHOOL BANDS
ATSSB OUTSTANDING PERFORMANCE SERIES
Reimbursement Request

DATE: _____ # CDs received (from Page 13): _____ # CDs adjudicated: _____

I had personal expenses as described below in the ATSSB Outstanding Performance Series adjudication process:

Judges' Honorarium (\$75 per judge plus \$2.50 per CD above 35 adjudicated) \$ _____

Region/Area Coordinator Honorarium (\$100 plus \$2.50 per CD above 35 adjudicated) \$ _____

Packaging and postage for CDs and optional flash drive backups advancing (attach receipts) \$ _____

The OPS procedures do not allow for any other expenses (refreshments, mileage, etc.), but should there be unforeseen expenses you would like to submit, do so below and a case-by-case judgement will be made by the OPS State Chair:

_____ \$ _____

_____ \$ _____

Net reimbursement requested -----> \$ _____

Signed _____
Designated Region Coordinator/Designated Area Coordinator/OPS State Chair (circle one)

Make check out to _____ and mail it to:

Mail this completed request to:

Kenneth L. Griffin, Executive Secretary
ATSSB
2117 Morse Street
Houston, Texas 77019

Use the space below and on back if additional explanation is necessary:

FOR OFFICE USE ONLY:
DATE PAID: _____ AMOUNT PAID: \$ _____ CHECK NUMBER: _____