



ASSOCIATION OF TEXAS SMALL SCHOOL BANDS  
ATSSB OUTSTANDING PERFORMANCE SERIES  
Reimbursement Request

DATE: \_\_\_\_\_ # CDs received (from Page 13): \_\_\_\_\_ # CDs adjudicated: \_\_\_\_\_

I had personal expenses as described below in the ATSSB Outstanding Performance Series adjudication process:

Judges' Honorarium (\$75 per judge plus \$2.50 per CD above 35 adjudicated) ..... \$ \_\_\_\_\_

Region/Area Coordinator Honorarium (\$100 plus \$2.50 per CD above 35 adjudicated) ..... \$ \_\_\_\_\_

Packaging and postage for CDs advancing (attach receipts) ..... \$ \_\_\_\_\_

The OPS procedures do not allow for any other expenses (refreshments, mileage, etc.), but should there be unforeseen expenses you would like to submit, do so below and a case-by-case judgement will be made by the OPS State Chair:

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

Net reimbursement requested -----> \$ \_\_\_\_\_

Signed \_\_\_\_\_  
Designated Region Coordinator/Designated Area Coordinator/OPS State Chair (circle one)

Mail check to the following:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mail this completed request to:

**Kenneth L. Griffin, Executive Secretary**  
**ATSSB**  
**2117 Morse Street**  
**Houston, Texas 77019**

Use the space below and on back if additional explanation is necessary:

*FOR OFFICE USE ONLY:*  
DATE PAID: \_\_\_\_\_ AMOUNT PAID: \$ \_\_\_\_\_ CHECK NUMBER: \_\_\_\_\_