

# ATSSB REGION 12 RULES

Updated 8-12-16

## ALL POLICIES AND PROCEDURES APPLY TO BOTH MIDDLE SCHOOL AND HIGH SCHOOL UNLESS OTHERWISE SPECIFIED

### 1. ENTRIES

- A. All student entry fees are the responsibility of the entered student or his/her school. Fees for ATSSB Region Band auditions will be set at \$8.00 per student. Area Band Fees are \$20.00. Fees for ATSSB Region Jazz auditions will be set at \$20.00 per student. Fees for ATSSB Area Jazz Auditions are \$40.00.
- B. Entries will be completed online at [www.tmea.org/contests](http://www.tmea.org/contests). The entry process will be per the entry process directions.
- C. Student eligibility rules will be based on current UIL Rules of Eligibility. Any director entering a student must be a current member of ATSSB and TMEA prior to auditions.
- D. The head junior high/middle school band director must be a paid member of ATSSB. The high school band director's card cannot be used unless there is no JH/MS director.
- E. Entry/audition information will be e-mailed to the membership in a timely manner - no later than 30 days prior to the audition date.
- F. Deadline for entries: First deadline is 14 days prior to the actual audition date or the date posted on the online entry program. Late deadline is 7 days prior to the actual audition date. Directors will be allowed to make changes on entries by contacting the Region Coordinator BY EMAIL until midnight, the Friday before the auditions. Checks may be mailed after the deadline but must arrive before the auditions begin.
- G. Directors and students are responsible for checking the list of audition material and errata.

### 2. AUDITIONS

#### A. Music

1. Auditions will follow the ATSSB audition procedures as listed on the ATSSB website ([www.atssb.org](http://www.atssb.org)) and the Region 12 website ([www.atssb.org/region12](http://www.atssb.org/region12)). High School audition music will come from the approved ATSSB Prescribed Audition List (PAL). Middle School audition music will come from the list approved by Region 12.

The current rotation is as follows:

- a. Middle School
  - 2016-17 - Year B
  - 2017-18 - Year C
  - 2018-19 - Year A
- b. High School
  - 2016-17 - Year A
  - 2017-18 - Year B
  - 2018-19 - Year C

#### B. Judging

1. Every director from each school district entered must be available to judge, monitor, and or serve in whatever capacity the Region Coordinator requests on the day of auditions. EXCEPTION: A director may find and pay (\$40) a qualified proxy to judge for them if they are unable to attend either HS or MS auditions.
2. Five judges will be assigned to each HS audition panel. Three judges will be assigned to the MS panels.
3. Scales and etudes may be performed together or separate, determined by the Region Coordinator. Scales should be played exactly as notated (tempo, slurs, rhythm, etc.). Extra credit will not be given for additional octaves, etc. Points will be deducted if students vary tempos and play additional octaves. Students may read scales and etudes from printed music during the audition.

4. Maximum instrumentation is as specified on the "instrumentation" page of the Region 12 website.
5. Judges are prohibited from scoring music that is not the official audition music for that contest.
6. If a MS student forgets to perform a selection from the audition, he/she will be reminded by the chair of the judging panel before he/she leaves the room and may play the missing selection if he/she chooses.  
HS students will not be reminded if a selection is not performed. A score of 0 will be entered for that portion of the audition.

C. Students

1. All students should be checked in with monitor before the auditions begin.
2. Students will audition in order by their Audition ID.
3. Students auditioning on a wind instrument will be allowed a one- breath warm-up.
4. Scales should be played exactly as notated (tempo, slurs, rhythm, etc.).
5. A student may audition on more than one instrument if he/she has paid a fee for each entry. If a student makes the area band on more than one instrument, the student may choose which instrument on which to advance to area. The choice must be made at the conclusion of all the auditions in which the student is a participant. The student must play the instrument in the Region Band that he/she has chosen for Area.
6. Any student who qualifies for Area is guaranteed a seat in the Region Band.
7. There will be NO separate audition for piccolo. If needed, piccolo players will be chosen from the flute section in each band.
8. All students auditioning for the Region 12 HS Region Band must be in the 9th-12th grades and a participating member of their school band program. MS/JH students must be in 6<sup>th</sup>-8<sup>th</sup> grades and a participating member of their school band program.

**3. GENERAL POLICIES**

- A. Students are responsible for attaining the accurate audition material from the ATSSB and Region 12 ATSSB websites.
- B. Official order and time line of complaints is: Student notifies monitor; monitor refers to judges; judges refers to Region Coordinator.
- C. Students have the right to an anonymous audition.
- D. All MS/HS results will not be considered official until thirty minutes after ALL auditions and tabulations have been completed.
- E. Each director will receive a list of their school's results by email.
- F. There will be 2 high school bands and 2 middle school bands.
- G. If an auditioning student leaves out part of the tryout, the judge panel chairperson will remind the student of the omitted selection as he/she detects it. This is for MS auditions only.  
HS students will not be reminded.
- H. Students are permitted to audition on the following multiple instruments:  
Low Clarinets (Alto, Bass, Contra)  
Saxes (Tenor, Bari)  
Trombones (Tenor, Bass).
- I. If a HS student is selected for Area or a Region band on two instruments, they must choose the instrument they prefer. This choice must be made when all of their auditions have been tabulated and before the audition results are final. This will be the instrument that the student will play at the clinic/concert.
- J. All students auditioning for the ATSSB HS Region Band must be in the 9<sup>th</sup>-12<sup>th</sup> grades.  
All students auditioning for the ATSSB MS Region Band must be in the 6<sup>th</sup>-8<sup>th</sup> grades.
- K. ATSSB is not liable or responsible for a student's equipment not functioning or responding properly.
- L. If a student's instrument malfunctions during the scale part of the audition, they may ask the monitor to exit the room with them and explain the problem. The student will have until the room is completed to return and complete the rest of the audition. Once a student plays the first note of the first etude, the audition must be completed before the student is allowed to leave the room.

- M. A meal will be provided to the directors at the HS and MS auditions, paid for by the region.
- N. There will be NO proxy voting.
- O. Only Active ATSSB members are allowed to vote on Items discussed and voted on during meetings.

#### **4. CLINIC / CONCERT POLICIES**

##### **A. Attendance**

1. Any HS or MS student not able to attend the clinic for any reason should be reported by the director to the Region Coordinator as soon as possible, so that alternates may be contacted.
2. All schools represented must have a director and/or a sponsor in attendance the day of the clinic and concert. If you must send a sponsor who is not a band director from the region, please notify the Region Coordinator prior to the event.

#### **5. ATSSB REGION 12 HONORARIUMS/SCHOLARSHIPS**

- A. Clinician's, \$500 for each HS and MS clinician, reimburse up to \$75 for meals & mileage and cover up to \$250 for lodging if needed.
- B. Host of ATSSB Region 12 event \$100 (per event)
- C. Region Band Organizers \$75
- D. Region Band Percussion Organizers \$50
- E. Region Coordinator \$500, if retired they may receive a housing allowance for attending TMEA.
- F. Assistant Region Coordinator will receive \$50
- G. Region Secretary/Treasurer \$250
- H. Region will contribute \$250 to the ATSSB Scholarship Fund each year in February depending on available funds.
- I. Region 12 band students will receive a one time \$100 scholarship for each year the student has made an ATSSB All-State Organization. Students eligible for any scholarship monies will be given a scholarship application in May of their senior year. This application along with proof of enrollment for their freshmen year of college will need to be sent to the Region Coordinator in order to receive the scholarship. This scholarship money will be available for one year from June 1<sup>st</sup> of the students graduation year from high school.

#### **6. REGION OFFICERS**

- A. The region will elect officers in even number years at the spring meeting. They will be nominated by the region members and elected by majority vote. They will serve for two year term. There is no limited to consecutive terms.
- B. Officers will be the following: Region Coordinator, Assistant Coordinator, Secretary/Treasurer, and Jazz Coordinator.
- C. In the event of an officer needing to vacate their office, an election will be held at the next scheduled meeting.

#### **7. DUTIES OF THE REGION COORDINATOR**

- A. Oversee high school and middle school ATSSB All Region Band Auditions in matters such as dates, site, judges and hosts.
- B. Prepare the programs for the Region Band Concert.
- C. Contract with the Recording Company and T-Shirt Sales.
- D. Oversee ATSSB Region Jazz Auditions/Clinic/Concert in matters pertaining to dates, site and hosts.
- E. Communicate with members of the region.
- F. Organize and set the agenda for meetings.
- G. Maintain and update the website as necessary.
- H. Attend State Board meetings.

8. **Duties of the Assistant Coordinator**

- A. Conduct called Region Meetings, with the agenda set forth by the Region Coordinator in the absence of the Region Coordinator
- B. Perform the duties of the Region Coordinator in the event of his/her absence.
- C. Assist the officers as needed.
- D. Communicate with members of the region.

9. **Duties of the Secretary/Treasurer**

- A. Take and maintain the minutes of each meeting. Provide the region minutes to the region members for their review for the next meeting.  
Pass on the minutes to the next secretary.
- B. Communicate w/members of the region.
- C. Manage the Region's finances and provide financial reports.
- D. Assist the officers as needed

10. **Duties of the Jazz Coordinator**

- A. Secure Audition site, recording equipment, assist Region Coordinator in auditions
- B. Have all materials ready for auditions
- C. Secure Clinic site, clinician, music and be there to assist clinician during clinic.
- D. Assist the officers as needed.