

ATSSB REGION 12 RULES

2023-24

Updated 8/11/2023

ALL POLICIES AND PROCEDURES APPLY TO BOTH MIDDLE SCHOOL AND HIGH SCHOOL UNLESS OTHERWISE SPECIFIED

1. ENTRIES

- a. All student entry fees are the responsibility of the entered student or his/her school.
 - i. *Fees for ATSSB*
 - 1. Region Band auditions will be set at \$10.00 per student.
 - 2. Area Band Fees are \$25.00.
 - 3. Fees for ATSSB Region Jazz auditions will be set at \$20.00 per student.
 - 4. Fees for ATSSB Area Jazz Auditions are \$40.00 per student.
- b. Entries will be completed online at www.tmea.org/contests. Please follow the entry process directions.
- c. Student eligibility rules will be based on current UIL Rules of Eligibility.
- d. Any director entering a student MUST be a current member of ATSSB and TMEA prior to auditions.
- e. The head JH/MS band director must be a paid member of ATSSB. The high school band director's membership cannot be used unless there is no JH/MS director.
- f. Entry/audition information will be e-mailed to the membership in a timely manner – no later than 30 days prior to the audition date.
- g. Deadline for entries: First deadline is 14 days prior to the actual audition date or the date posted on the online entry program. Late deadline is 7 days prior to the actual audition date. Have a Check or an Official PO signed by the business office at the auditions.
- h. Directors and students are responsible for checking the list of audition materials and errata.

2. AUDITIONS

- a. **Music**
 - i. Auditions will follow the ATSSB audition procedures as listed on the ATSSB website (www.atssb.org) and the Region 12 website.
 - ii. High School audition music will come from the approved ATSSB Prescribed Audition List (PAL).
 - iii. Middle School audition music will come from the list approved by Region 12
 - iv. The current rotation is as follows:
 - 1. Middle School
 - a. 2023-24 – Year C
 - b. 2024-25 – Year A
 - c. 2025-26 – Year B

2. High School (Jazz and Region)

- a. 2023-24 – Year C
- b. 2024-25 – Year D
- c. 2025-26 – Year E
- d. 2026-27 – Year A
- v. NO results will be considered official until thirty minutes after ALL auditions and tabulations have been completed.
- vi. Results can be found and viewed on the TMEA website.

b. Judging

- i. Every director from each high school entered (and their feeder middle school/junior) must be available to judge, monitor, and or serve in any capacity the Region Coordinator requests on the day of HS Region Band, Region Jazz, and Area auditions. Every director from each junior high/middle school entered (and the high school they feed) must be available to judge, monitor, and or serve in any capacity the Region Coordinator requests on the day of JH Region auditions. (EXCEPTION: A director may find and pay (\$40) a qualified proxy to judge for them if they are unable to attend either HS or MS auditions. The Region Coordinator must be notified in advance with the name of the proxy.)
- ii. Five judges will be assigned to each HS & MS audition panel.
- iii. Scales and etudes may be performed together or separate, determined by the Region Coordinator. Scales should be played exactly as notated (tempo, slurs, rhythm, etc.). Extra credit *will not* be given for additional octaves, etc. Points will be deducted if students vary tempos and play additional octaves. Students may read scales and etudes from printed music during the audition.
- iv. **JH/MS ONLY:** If an auditioning student leaves out part of the tryout, the judge panel chairperson **will** remind the student of the omitted selection as he/she detects it. HS students **will not** be reminded, and a score of ZERO will be entered.
- v. Maximum instrumentation is as specified on the “instrumentation” page of the Region 12 website. Additional percussionists may be added to the bands if needed based on concert selections.
- vi. Judges are prohibited from scoring music that is not the official audition music for that contest.

c. Students

- i. All students auditioning for the ATSSB HS Region Band must be a participating member of their school band in grades 9th-12th. All students auditioning for the ATSSB MS Region Band must be a participating member of their school band in grades 6th-8th.
- ii. All students should be checked in with a monitor before the auditions begin.
- iii. Students will audition in order by their Audition ID.
- iv. Students have the right to an anonymous audition.

- v. Students auditioning on a wind instrument will be allowed a one-breath warm-up.
- vi. Students should play the scales exactly as notated (tempo, slurs, rhythm, etc.).
- vii. Students may not double on any instruments.
- viii. If a student's instrument malfunctions during the scale part of the audition, they may ask the monitor to exit the room with them and explain the problem. The student will have until the round is completed to return and complete the rest of the audition. Once a student plays the first note of the first etude, the audition must be completed before the student is allowed to leave the room.
- ix. Official order and timeline of complaints is: Student notifies monitor; monitor refers to judges; judges refer to Region Coordinator.
- x. Any student who qualifies for Area is *guaranteed* a seat in the Region Band.
- xi. There will be NO separate audition for piccolo. If needed, piccolo players will be chosen from the flute section in each band. (The band organizer will make a piccolo folder and discuss with the directors for the top flute players to see who might be interested.)
- xii. For **MS/JH** auditions there can be 1 – 5 students in the audition room. This is at the discretion of the Region Coordinator.

3. General Policies

- a. There will be 1 Jazz Band, 2 High School Bands – Symphonic and Concert, and 3 Middle School Bands – Wind Ensemble (Combined), Symphonic (2C) and Concert (1C).
- b. ATSSB Region 12 is not liable or responsible for a student's equipment not functioning or responding properly during the audition process.
- c. A meal will be provided for the directors/judges at the HS and JH/MS Auditions, paid for by the region.

4. CLINIC / CONCERT POLICIES

- a. Any HS or MS student not able to attend the clinic for any reason should be reported by the director to the Region Coordinator as soon as possible, so that alternates may be contacted.
- b. All schools represented must have a director and/or a sponsor in attendance the day of the clinic and concert. If you must send a sponsor who is not a band director from the region, please notify the Region Coordinator prior to the event.

5. GENERAL POLICIES FOR REGION 12

- a. There will be NO proxy voting at called Region meetings.
- b. Only active ATSSB members are allowed to vote on items discussed and during called Region meetings.

6. ATSSB REGION 12 HONORARIUMS/SCHOLARSHIPS

- a. *Clinicians* \$500 for each HS and MS clinician, a reimbursement of up to \$75 for meals & mileage, and cover up to \$250 for lodging if needed. If the amount exceeds the amount set, then a quorum of the Region officers may decide to increase the reimbursement.

- b. *Host School of ATSSB Region Auditions* event \$100 per event
- c. *Region Band Organizers* \$75
- d. *Region Jazz Coordinator* \$75
- e. *Region Band Percussion Organizer* \$75 (one must be from host school)
- f. *Region Coordinator* \$500. If retired, they may receive a housing allowance for attending TMEA.
- g. *Assistant Region Coordinator* \$50
- h. *Region Secretary/Treasurer* \$250
- i. Region will contribute \$250 to the ATSSB Scholarship Fund each year in February depending on available funds.
- j. Region 12 band students will receive a one-time \$100 scholarship for each year the student has made an ATSSB All-State Organization. Students eligible for any scholarship monies will be given a scholarship application in May of their senior year. This application along with proof of enrollment for their freshman year of college will need to be sent to the Region Coordinator in order to receive the scholarship. This scholarship money will be available for one year from June 1st of the student's graduation year from high school.

7. REGION OFFICERS

- a. The region will elect officers in even number years at the spring meeting. They will be nominated by the region members and elected by majority vote. They will serve for a two year term. There is no limit to consecutive terms.
- b. Officers will be the following: Region Coordinator, Assistant Coordinator, Secretary/Treasurer, and Jazz Coordinator.
- c. In the event of an officer needing to vacate their office, an election will be held at the next scheduled meeting.

8. DUTIES OF THE REGION COORDINATOR

- a. Oversee high school and middle school ATSSB All Region Band Auditions in matters such as dates, site, judges, hosts, and registration.
- b. Prepare the programs for the Region Band Concerts
- c. Contract with the Recording Company and T-Shirt Sales.
- d. Oversee ATSSB Region Jazz Auditions/Clinic/Concert in matters pertaining to dates, site, hosts, and registration.
- e. Communicate with members of the region.
- f. Organize and set the agenda for meetings.
- g. Maintain and update the website as necessary.
- h. Attend State Board meetings.

9. DUTIES OF THE ASSISTANT REGION COORDINATOR

- a. Conduct called Region Meetings, with the agenda set forth by the Region Coordinator, in the absence of the Region Coordinator
- b. Perform the duties of the Region Coordinator in the event of his/her absence.
- c. Assist the officers as needed.
- d. Communicate with members of the region.

10. DUTIES OF THE SECRETARY/TREASURER

- a. Take and maintain the minutes of each meeting. Provide the region minutes to the region members for their review for the next meeting. Pass on the minutes to the next secretary.
- b. Communicate with members of the region.
- c. Manage the Region's finances and provide financial reports.
- d. Assist the officers as needed.

11. DUTIES OF THE JAZZ COORDINATOR

- a. Secure Audition site and recording equipment, and assist the Region Coordinator during the audition and scoring process.
- b. Have all materials ready for auditions.
- c. Secure Clinic site, clinician, and music, and attend the clinic to assist the clinician if/when needed.
- d. Assist the officers as needed.