

2025

ASSOCIATION OF TEXAS SMALL SCHOOL BANDS
ATSSB OUTSTANDING PERFORMANCE SERIES
Reimbursement Request



DATE: _____

recordings adjudicated: _____

I had personal expenses as described below in the ATSSB Outstanding Performance Series adjudication process:

Judges' Honorarium (\$100 per judge plus \$2.50 per recording above 35 adjudicated) \$ _____

Region/Area Coordinator Honorarium (\$125 plus \$2.50 per recording above 35 adjudicated) \$ _____

The OPS procedures do not allow for any other expenses, but should you anticipate additional expenses you would like to submit, do so below and send this to the OPS State Chair for prior approval. Otherwise, only the expenses listed above will be reimbursed.

_____ OPS Approval \$ _____

_____ OPS Approval \$ _____

_____ OPS Approval \$ _____

_____ OPS Approval \$ _____

Net reimbursement requested -----> \$ _____

Signed _____
Designated Region Coordinator/Designated Area Coordinator/OPS State Chair (circle one)

Make check out to _____ and mail it to:

Scan and email this completed request to atssb@att.net or mail to:

Kenneth L. Griffin, Executive Secretary
ATSSB
2117 Morse Street
Houston, Texas 77019

Use the space on back (if mailing) or on an additional page (if emailing) if additional explanation is necessary.

FOR OFFICE USE ONLY:

DATE PAID: _____ AMOUNT PAID: \$ _____ CHECK NUMBER: _____